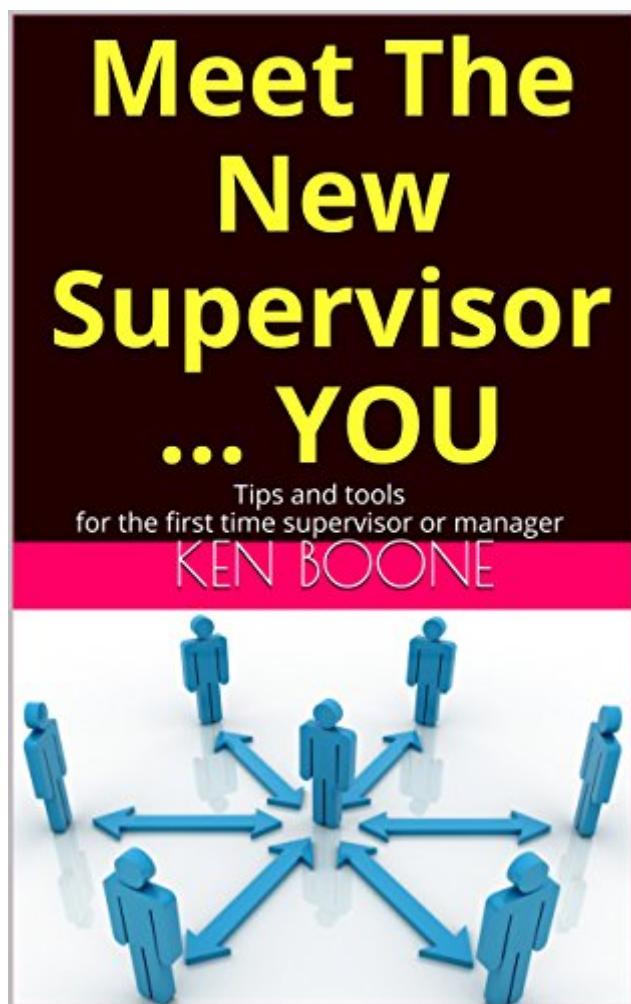


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# Meet The New Supervisor ... YOU: Tips And Tools For The First Time Supervisor Or Manager



## **Synopsis**

Many times good workers are promoted into their first supervising role but are never given the training needed to succeed in their new position. Just as you needed strong, specific skills when you were a regular worker, you must develop new skills to be a good supervisor. In other words, you have to add new tools to your tool box. That is the purpose of this ebook. You will need to begin working on personal and professional traits to help you accomplish the goals you set as a first time supervisor. These would include leadership, team building, communication, time management, dealing with people, running effective meetings and more. Your new position will be an exciting, challenging, and rewarding opportunity. This book is intended to be the first block in building a foundation for growth in your supervisory career.

## **Book Information**

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## **Customer Reviews**

What an excellent source of simple yet powerful advice for new supervisors. I picked this book up when I was just becoming a new supervisor in the company I work for and I do not regret picking it up. This book has been my guide and has made my journey a lot easier than what it could have

been had I not taken my time to read it. Highly recommended for anyone becoming supervisor with little to no experience on the matter, this book will be your Bible.

It does not go deep into details or analysis, but it efficiently puts down a list of Do's and Don'ts for the new manager, all linked to the responsibility and duties that come along with the promotion.

There are great ideas and ways of thinking, however, very poorly written. It is hard to take the advice in this book seriously when the grammar is so poor. I had to double check that this was an actual publication.

Great points..good read for newly appointed supervisors.Great read. A newly appointed supervisor would benefit greatly from reading this. A good addition for training.

This book is a quick, easy read to help new managers get acclimated to their new roles. It offers wise advice that will help them get started and avoid common mistakes.

Great reading past it on to my new supervisor

Easy to read on a quick break or at bedtime. Lots of good tips for planning and preparing to manage people.

I'm still reading it. Not bad thusfar

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